

Middle School Initiative

**PART I
COVER SHEET**

CAP 6 SEMESTER 1 WEEK 14 & 15

COURSE: Cadet Commander and Advisor Staff Duty Analysis, Achievement 16

LESSON TITLE: Unit Goals as Cadet Commander

LENGTH OF LESSON: 75 Minutes

METHOD: Performance - Discussion

REFERENCE(S):

1. *Leadership: 2000 and Beyond*, Volume III, Chapter 15
2. CAPP 52-14, *Staff Duty Analysis Guides*, Attachment 1, 15 Oct 98
3. CAPR 20-1, *Organization of Civil Air Patrol*, Part IV, 29 May 00
4. CAPR 52-16, *Cadet Program Management*, Chapter 2, 31 Dec 98
5. CAPR 123-2, *Complaints*, 1 Sep 99

AUDIO/VISUAL AIDS/HANDOUTS/ACTIVITY MATERIAL(S):

1. Handout 1 - Cadet Commander and Advisor Checklist
2. Handout 2 - Insights and Helpful Hints

COGNITIVE OBJECTIVE: The objective of this lesson is for each cadet to participate in setting goals for the unit for this year and have a discussion why each goal listed should be included.

COGNITIVE SAMPLES OF BEHAVIOR: Each cadet will develop a list of goals for the unit and be prepared to discuss why each item on the list should be included.

AFFECTIVE OBJECTIVE: N/A

AFFECTIVE SAMPLES OF BEHAVIOR: N/A

Middle School Initiative

PART II TEACHING PLAN

Introduction

ATTENTION: When a cadet commander is selected, which is generally based on his or her leadership abilities, knowledge, appearance and decorum amongst other qualities, then he or she must decide what direction the unit will take. As we begin our final staff duty analysis, we will find it is important that the cadet commander provide a list of goals set for the unit as the first step of this journey. This is accomplished by input by all members of the unit followed by a discussion on which ones should be included.

MOTIVATION: I am sure that you will realize that being a commander, at any level, is not as easy as it appears. A list of goals is a valuable tool for the cadet commander. This is one way that he or she keeps the objectives in sight.

OVERVIEW: In Achievements 12 through 16, Staff Duty Analysis is part of the executive training. As we start the last achievement staff duty analysis, each cadet learns the various duties associated with the cadet command and advisor beginning with setting goals for the unit during his or her command.

TRANSITION: Let's begin.

Body

Instructor's Note: Hand out the two Handouts for future use during this series of staff duty analysis lessons. Have the cadets refer to the Handouts to ensure they are meeting the requirements of this staff duty analysis lesson.

MP 1 If there is advice appropriate to give a new commander, it might be summarized by saying, "have confidence in yourself and trust others." Self-confidence comes with experience. Your selection as cadet commander is based upon your proven capabilities. At every point in the past, you successfully advanced and achieved the goals of cadet responsibilities commensurate with that position. As commander, things are essentially the same. Cadets want their commander to succeed, for their squadron to be recognized for its achievements, and to have pride in their unit. As commander, you can help much, but you and other cadets truly do the necessary actions to achieve unit goals. See Handout 2 - Insights and Helpful Hits for suggestions that may be helpful as you learn to be a cadet commander.

MP 2 **Instructor's Note:** Have the cadets develop a list of goals for the unit that they feel are important. Once the cadets have developed the list, have them discuss the entries and why they felt it was important that the item be included in the final list of goals.

Conclusion

SUMMARY: We have started looking at the duties of a cadet commander and advisor by developing and discussing a list of goals for the unit.

REMOTIVATION: During this achievement you will learn the various duties of the cadet commander and the role of the advisor. This is the last achievement before we prepare for the Eaker Award and then the prestigious Spaatz Award.

CLOSURE: Next week, we will continue this lesson with discussions on the unit goals and will develop a final list of goals for the unit to strive toward during this year.

Middle School Initiative

**PART III
LESSON REVIEW**

LESSON OBJECTIVE(S): The objective of this lesson was for each cadet to participate in setting goals for the unit for this year and have a discussion why each goal listed should be included.

LESSON QUESTIONS: None